

MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE, TEXAS, HELD ON DECEMBER 19, 2016 AT 6:00 P.M. IN THE CIVIC CENTER, 16327 LAKEVIEW, JERSEY VILLAGE, TEXAS.

A. CALL TO ORDER AND ANNOUNCE A QUORUM IS PRESENT

The meeting was called to order by Mayor Ray at 6:00 p.m. with the following present:

Mayor, Justin Ray

Council Member, Andrew Mitcham

Council Member, Greg Holden

Council Member, C. J. Harper

Council Member, Sheri Sheppard

Council Member, Gary Wubbenhorst

City Manager, Jim Gray

City Secretary, Lorri Coody

City Attorney, Leah Hayes

Staff in attendance: Mark Bitz, Fire Chief; Eric Foerster, Chief of Police; Isabel Kato, Finance Director; Kevin T. Hagerich, Public Works Director; and Kimberly Terrell, Director of Parks and Recreation.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

- 1. Prayer and Pledge by: Council Member, C. J. Harper**

C. CITIZENS COMMENTS

Citizens who have signed a card and wish to speak to the City Council will be heard at this time. In compliance with the Texas Open Meetings Act, unless the subject matter of the presentation is on the agenda, the City staff and City Council Members are prevented from discussing the subject and may respond only with statements of factual information or existing policy. Citizens are limited to five (5) minutes for their presentation to the City Council.

Lauree Calkins, 16001 Wall Street, Jersey Village, Texas (713) 466-1122 – Ms. Calkins spoke to City Council about wanting the City to be proactive concerning financing for expected flooding projects that will result from the Long-Term Flood Recovery Study. She believes that by starting the funding process now, the City will be able to begin work immediately on any recommended changes the flood study consultants recommend. Also, she expressed that all capital projects should be placed on hold until the flooding issues are resolved.

Nancy Yetter, 16121 Capri Drive, Jersey Village, Texas (713) 419-3609 – Ms. Yetter spoke about the need to resurface Capri Drive and to have drainage added. She stated that currently, there are only two drains on the street and they cannot handle the water even with a light rain. She stated that she would like these projects added to the street list for 2017.

D. CITY MANAGER'S REPORT

City Manager, Jim Gray, gave his monthly report as follows:

- 1. Monthly Fund Balance Report, Enterprise Funds Report, Governmental Funds Report, Property Tax Collection Report – October 2016, and Budget Projections as of November 2016.**
- 2. Open Records Requests – Non-Police, Recreational Vehicle Registration Update**
- 3. Fire Departmental Report and Communication Division's Monthly Report**

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- 4. Police Activity Report, Warrant Report, Investigations/Calls for Service Report, Staffing/Recruitment Report, Stop Sign and Speed Report, and Police Open Records Requests**
- 5. Municipal Court Collection Report, Municipal Court Activity Report, Municipal Court Courtroom Activity Report, Speeding and Stop Sign Citations within Residential Areas Report, and Court Proceeds Comparison Report**
- 6. Public Works Departmental Report and Construction and Field Projects Update.**
- 7. Golf Course Monthly Report, Golf Course Financial Statement Report, Golf Course Social Media Summary Report, and the Parks and Recreation Departmental Report**
- 8. Report from Code Enforcement**

E. CONSENT AGENDA

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

- 1. Consider approval of the Minutes for the Regular Session Meeting held on November 21, 2016 and the Special Session Meeting held on December 6, 2016.**
- 2. Consider Resolution No. 2016-55, approving the application of the Municipal Court Clerk's appointment of Deputy Clerk.**

RESOLUTION NO. 2016-55

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JERSEY VILLAGE,
TEXAS, APPROVING THE MUNICIPAL COURT CLERK'S APPLICATION FOR
APPOINTMENT OF DEPUTY CLERK.

Council Member Sheppard moved to approve items 1 and 2 on the consent agenda. Council Member Mitcham seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Harper, Sheppard, and Wubbenhorst

Nays: None

The motion carried.

F. REGULAR AGENDA

- 1. Consider Ordinance No. 2016-34, amending the General Fund Budget for the fiscal year beginning October 1, 2016 and ending September 30, 2017 in the amount not to exceed \$50,000 to increase line item 01-11-5515 (Consultant Services) from the General Fund balance in order to pay for the compensation of the interim City Manager, as well as the cost of the recruitment firm that will assists the City in the search for a permanent City Manager.**

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Lorri Coody, City Secretary, introduced the item. She told City Council that the Finance Director has evaluated the expenditures incurred by the City in line item 01-11-5515 (Consultant Services) as of November 2016, and finds that additional funding is needed in order to pay for the Interim City Manager services and the recruitment firm that assists the City in the search for a City Manager. A spreadsheet with a detail analysis of these expenditures since October 2016 was included in the meeting packet.

With limited discussion on the matter, Council Member Wubbenhorst moved to approve Ordinance No. 2016-34, amending the General Fund Budget for the fiscal year beginning October 1, 2016 and ending September 30, 2017 in the amount not to exceed \$50,000 to increase line item 01-11-5515 (Consultant Services) from the General Fund balance in order to pay for the compensation of the interim City Manager, as well as the cost of the recruitment firm that will assist the City in the search for a permanent City Manager. Council Member Mitcham seconded the motion. The vote follows:

Ayes: Council Members Mitcham, Holden, Harper, Sheppard, and Wubbenhorst

Nays: None

The motion carried.

ORDINANCE NO. 2016-34

AN ORDINANCE OF THE CITY OF JERSEY VILLAGE, TEXAS, AMENDING THE GENERAL FUND BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2016 AND ENDING SEPTEMBER 30, 2017 IN THE AMOUNT NOT TO EXCEED \$50,000 TO INCREASE LINE ITEM CONSULTING SERVICES (01-11-5515) FROM THE GENERAL FUND BALANCE IN ORDER TO PAY FOR THE COMPENSATION OF THE INTERIM CITY MANAGER, AS WELL AS THE COST OF THE RECRUITMENT FIRM THAT ASSISTS THE CITY IN THE SEARCH FOR A PERMANENT CITY MANAGER.

G. CLOSE THE REGULAR SESSION

Mayor Ray closed the Regular Session at 6:10 p.m. to convene into Executive Session pursuant to the Texas Open Meetings Act, Government Code Section 551.071 – Consult with Attorney and Section 551.074 – Personnel Matters.

H. EXECUTIVE SESSION

- 1. Consult with Attorney pursuant to the Texas Open Meetings Act Section 551.071, regarding pending litigation: *City of Jersey Village v. Group 1 Realty, Inc.***
- 2. Pursuant to the Texas Open Meetings Act Section 551.074 - Personnel Matters, conduct an Executive Session in order to deliberate the recruitment, appointment, and employment of a City Manager.**

I. ADJOURN EXECUTIVE SESSION

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Mayor Ray adjourned the Executive Session at 9:30 p.m., and reconvened Regular Session, stating that no final actions, decisions, or votes were had during the Executive Session.

J. REGULAR SESSION CONTINUED

- 1. Discuss and take appropriate action regarding pending litigation: *City of Jersey Village v. Group 1 Realty, Inc.***

No discussion or action was had on this item.

- 2. Discuss and take appropriate action regarding matters discussed in Executive Session concerning the recruitment, appointment, and employment of a City Manager.**

No discussion or action was had on this item.

K. MAYOR AND COUNCIL COMMENTS

Pursuant to Texas Government Code § 551.0415, City Council Members and City staff may make a reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include:

- Expressions of thanks, congratulations, or condolence;
- Information regarding holiday schedules;
- An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision;
- A reminder about an upcoming event organized or sponsored by the governing body;
- Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and
- Announcements involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

Council Member Wubbenhorst: Council Member Wubbenhorst had no comments.

Council Member Sheppard: Council Member Sheppard had no comments.

Council Member Mitcham: Council Member Mitcham had no comments.

Council Member Holden: Council Member Holden had no comments.

Council Member Harper: Council Member Harper had no comments.

Mayor Ray: Mayor Ray had no comments.

L. ADJOURN

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There being no further business on the Agenda the meeting was adjourned at 9:31p.m.

Lorri Coody, City Secretary